



CITY OF HOUSTON

Job Posting

AP

1	Applications accepted from:	ALL PERSONS INTERESTED
2	Job Classification	SEMI-SKILLED LABORER (Various)
3	Posting Number	PN# 111500
4	Department	Department of Public Works and Engineering
5	Division	Public Utilities Division
7	Section	WOB, WPB & UMB Branches
8	Reporting Location	611 Walker*
	Workdays & Hours	Rotating days/shifts*
		*Subject to change

9 **DESCRIPTION OF DUTIES AND ESSENTIAL FUNCTIONS**

Work consists of routine standard procedures and task where simple analytical ability is required to select and execute actions. Performs basic maintenance and repairs to structures, facilities and equipment, i.e. housekeeping activities, fabrication and installations, routine cleaning and servicing of vehicles and cement mixing and preparation. Operates power and hand tool equipment. Performs painting, roofing, carpentry and plumbing activities. May operate vehicles to and from work locations. Monitors inventory control. Performs additional miscellaneous assignments as required.

10 **WORKING CONDITIONS**

This position requires extensive, near-continuous physical exertion such as repeated lifting of very heavy objects (more than 80 pounds), deep bending, climbing steps and/or assuming awkward positions. There are routine exposures to significant levels of heat, cold, moisture and air pollution. The position may involve periodic exposure to chemical substances and physical trauma of a minor nature such as cuts, bruises and minor burns.

11 **MINIMUM EDUCATIONAL REQUIREMENTS**

Ability to read, write, add, subtract and follow oral and/or basic written instructions as might normally be acquired through 9 to 11 years of formal schooling.

12 **MINIMUM EXPERIENCE REQUIREMENTS**

Six (6) months of related experience are required.

13 **MINIMUM LICENSE REQUIREMENTS**

A valid Texas Driver's License and complies with City of Houston's policy on driving (AP 2-2).

14 **PREFERENCES**

Preference will be given to applicants with High School Diploma or GED certificate.

15 **SELECTION/SKILLS TESTS REQUIRED**

None

However, the Department may administer a skill assessment evaluation.

16 **SAFETY IMPACT POSITION**

☒ Yes ☐ No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

17 **SALARY INFORMATION**

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position:

Salary Range - Pay Grade 6
\$742 - \$859 Biweekly \$19,292 - \$22,334 Annually

18 **OPENING DATE**

July 05, 2006

19 **CLOSING DATE**

Open Until Filled

20 **APPLICATION PROCEDURES**

Original applications and resumes only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st Floor. **Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 837-0871. All new hires and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

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